

# **MINORITY CITIZENS ADVISORY COMMITTEE**

## **2008 WORK PLAN**

### **BACKGROUND**

The advisory committee work plans provide staff with an indication of those issues/topics that members would like to see on their monthly agendas. As background information, MTC Resolution No. 3516, which lays out the role and responsibilities of the Commission's citizen advisory committees, states that each committee engages in three types of work, and their work plan should address these:

- Provide formal input on decisions and actions pending before the Commission.
- Actively and independently research new initiatives that the committee believes might be relevant to the Commission.
- Receive updates from staff on transportation-related activities in the Bay Area.

### **WORK PLAN TASKS**

This year, MCAC proposes to take a more proactive rather than reactive approach to topics of interest.

As needed, MCAC will take an in-depth look at four general areas:

1. Transportation 2035
  - Contribute in overall development of the Transportation 2035 Plan
  - Work with staff in reviewing methodology for Equity analysis
  - Public participation: Assist staff in increasing participation by minority and low-income communities; assist with public outreach by updating minority media, community group and church contact data
2. Environmental Justice/Lifeline
  - Review current policies and procedures on how money is allocated (federal/state dollars)
  - Review policies with regard to funds for Lifeline, with an eye to increasing funds as well as analysis of services
  - Review the Human Services Plan for effectiveness
3. DBE/SBWE
  - Look at ways to make the bidding process less intimidating to minority contractors
  - Focus on outreach to minorities in professional services

4. High School Internship

- Begin work on the program earlier
- Assist staff in finding jobs and minority applicants

An in-depth review of these issues could be handled as needed within four subcommittees.

In addition to the general focus listed above, all topics will be analyzed from the following three perspectives:

Outreach to Minority Communities

Education

Build participation

Increase touch points throughout the community

Assist staff with interaction in communities of color

Policies

Take an active role in reviewing MTC policies and making recommendations

Investments

Take an active role in reviewing MTC policies and making recommendations

## **GENERAL TASKS**

The following general ideas also will be implemented:

- Agendas will be reorganized so that the chair's report comes first, following by the subcommittee reports.
- In addition to analyzing subjects from the perspective of outreach, policies and investments, the subcommittees should attempt to quantify measurable goals related to their individual topic.